



KELVIN GROVE STATE COLLEGE

PREP YEAR REQUIREMENTS 2021

This is a list of the basic requirements needed by your child to begin the new school year. This list has been carefully prepared by the teachers with specific items listed. By obtaining your pre-pack requirement through our supplier Olympia Office Products, you will obtain exactly the correct items required (saving you time and money) and also help the school raise much needed funds as Olympia Office Products pay a commission back to the school on all stationery sales through this system.

You may place your order in any of the following ways.

By Website:

You can order on your school website at www.kelvingrovesc.eq.edu.au and click on the booklist link. OR Go to www.olympiaschoolsupplies.com.au

Click on the Order Your Booklist banner and type in your school name, **Kelvin Grove State College** and then place your order. Payment options online are Visa, Mastercard and Zip Pay.

By Post: Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains 4108 (payment form below)

By Fax or Email: Fax (07) 3275 1120 or email at sales@olympiaonline.com.au.

Home Delivery has been subsidised by Olympia Office Products and is available at a small cost of **\$8.95 per DELIVERY ADDRESS** (regardless of the number of packs delivered). Please ensure all your family orders are placed **TOGETHER**, otherwise you will be charged for each pack. We **DO NOT** phone prior to delivery. If you are not home your order will be left in a safe dry place. Alternatively, you may choose to have your order delivered to your work address. **We do not deliver to P.O. Boxes.** Packing and distribution will begin on the 15th September 2020 and will continue until ALL orders are processed.

Pick Up (No delivery fee) of orders is also available. You must wait until you receive an email from Olympia Office Products to advise you that your order is ready. Pick up is only available from Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains from Monday to Friday between 9.00am and 4.30pm once you have been advised that it is ready for collection.

ALL ORDERS ARE TO BE SUBMITTED BY 18TH DECEMBER 2020.

Orders can be placed after this date. They will be packed after orders that have been placed on time have been completed. This can take between 5-15 working days. To ensure your child has all their book list requirements for the beginning of the school year, it is recommended to place your order by the due date.

Please Tick

Prepaid Home/Work Delivery

Please Tick

Prepaid Pick-up Order at Olympia Office Products

METHOD OF PAYMENT (For Post/Fax/Email Orders)

TICK

..... Money Order enclosed

..... Cheque enclosed

(Please make all cheques payable to "Olympia Office Products")

TICK

..... Credit Card (Please complete next section)

CREDIT CARD PAYMENTS (For Post/Fax/Email Orders)

Name of cardholder.....

Address.....Telephone (.....)

Suburb/Town.....Post Code

(Delete the one that doesn't apply) Charge my **VISA / MASTERCARD**

CARDHOLDER NUMBER : ____ / ____ / ____ / ____

EXPIRY DATE : ____ / ____ 3 DIGIT SECURITY CODE : ____ (Located on Signature Strip on Back of Card)

CARDHOLDER SIGNATURE



www.olympiaschoolsupplies.com.au

Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains, Qld 4103 Ph: (07) 3275 1122, Fax: (07) 3275 1120, E-mail: sales@olympiaonline.com.au Web: www.olympiaschoolsupplies.com.au

Office Hours: Monday to Friday 8.30am – 4.45pm. Christmas Office Closures: 24th December 2020 to 4th January 2021
Orders may still be placed online over this period and will be actioned upon return.

“ORDER FORM”

(Please Tick One)

STUDENT NAME _____ Boy Girl**STREET** _____ **TELEPHONE** _____**SUBURB/TOWN** _____ **POSTCODE** _____**KELVIN GROVE STATE COLLEGE
JUNIOR SCHOOL****PREP BOOKLIST ORDER FORM 2021**

DESCRIPTION	PRICE EACH	Quantity Required	Quantity Ordered	TOTAL PRICE
Time for Handwriting Queensland Prep	\$ 16.95	1		
Display Book A3 20 Pockets (Delivered in Bulk to school)	\$ 9.85	1		
Document Wallet Poly A4 Button Closure - Assorted Colours	\$ 1.45	2		
Copy Paper Ream A4 (Delivered in Bulk to school)	\$ 6.30	2		
Tissues (Box 180) (Delivered in Bulk to school)	\$ 2.25	2		
My First Music Writing Book (Only at Olympia)	\$ 7.95	1		
Scrapbook 64 Page Aussie Animals	\$ 1.95	4		
Display Book A4 20 Pocket Assorted	\$ 1.65	1		
Glue Stick UHU Blue 40gm (Goes on blue, dries clear)	\$ 3.65	4		
Osmer A4 Magnetic Whiteboard	\$ 8.95	1		
Small Whiteboard Eraser	\$ 1.30	1		
Staedtler Compact Whiteboard Markers (Asst Wallet 4)	\$ 11.95	2		
Pencils Junior Triangular 2B	\$ 0.65	10		
Pencils Graphite 2B Staedtler	\$ 0.40	10		
Scissors Micador 135mm LEFT OR RIGHT HANDED (Please Circle)	\$ 2.95	1		
Magic Storybook A4 48 Page 1/3 plain, 2/3 12mm ruled	\$ 1.60	2		
Total for all recommended quantities	\$129.60			

Order Total \$

Children must provide the following (available from the SUBshop)

1 x Library Bag - \$7.50**1 x Message Folder - \$8.95****ALL STATIONERY AND EQUIPMENT IS REQUIRED TO BE AT SCHOOL ON THE FIRST DAY, FOR STUDENTS TO COMMENCE THEIR LESSONS.****PLEASE DO NOT LABEL OR COVER ANY ITEMS IN THE BOOK LIST. THE TEACHERS WILL ORGANISE THE RESOURCES AT SCHOOL.**

Please note:

SCISSORS: Please mark either left or right handed scissors above.