Kelvin Grove Junior School P&C

**Meeting Minutes – 10 May 2021**

6:30pm, Junior School Library

**Welcome & Introductions Rebecca**

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| Attendees: | Rebecca Foley, Mel Wicks, Damien Greig. |
| Apologies: | Kim Lovat, Mel Duncan |
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**Principal’s Update Damien**

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| * Welcome to 2021
* Covid - parent response at end of last term lockdown very positive.
* Education Improvement Branch (EIB) 2021 visits - audits will be commencing soon. Interview principals, staff, parents, individual teacher shadowing/interviewing (evaluating against 9 domains of national school improvement. Visits in Term 2, week 9. Mock-audits coming up with new and existing teachers.
* Message went out today to Yr 5 & 6 parents for the 2021 Engagement & Wellbeing survey (DOE).
* Prep reading session held recently - less attendance but went well. Next year may be combined with Meet & Greet sessions.
* Parent/teacher conferences underway
* Carnavale looking at a new date, TBD.
* Trivia Night - see below.
* Year 5 camp last term went well.
* Pickup zone - more volunteers would be helpful.
* OSH - Bec finished, looking for replacement supervisor. Indoor/Outdoor numbers have been queried by Department, issue resolved using interim arrangements for OSH zones.
* Request for P&C funding has been submitted.
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**Election of Positions Damien**

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| * Vice President - Michael Lawler nominee, motion moved by Bec & accepted.
* Secretary – David nominee, motion moved Bec & accepted.
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**Treasurer’s Update Mel W**

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| * Mother’s Day banking done today, $2,640.80
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**Past Events**

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| * **6 & 7 May Mother’s day Stall**
	+ Stall was a great success, most items were sold including leftover items from previous years.
	+ Orders can now be made for next year.
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**Upcoming/Ongoing Events**

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| * **Pick Up Zone –** volunteers needed - see roster provided by Mel Wrenn.
* **Potential in-school BBQ** - possible idea for coffee morning with games on the oval. Send out school notice to seek coffee van etc.
* **Potential movie night** - possible idea for outdoor movie using Junior School oval (Term 1 or 4 for weather).
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| * **School Banking –** QLD State Education Minister announced 26 April that the CBA contract for school banking will not be renewed when it ends in July this year.
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| * **27 May Autumn Concert**
* **29 May Trivia Night:**
	+ Organising committee. Sarah C is not available to organise this in 2021. To put call out for volunteers.
	+ Major fundraiser for JPAG
	+ Only 4 tables booked so far, we will need to cancel if not enough numbers, will up advertising from this week.
	+ Can book as a team of 8 or we can make up tables on the night for those don’t have a whole team.
	+ Theme is ‘2020- the year that was... the year that could have been.
	+ In past years OSHC has provided child care on the night, however, have discover P&C insurance does not cover this so will not be providing this year.
	+ Hire agreement and COVID safe checklist completed and submitted to the school.
	+ Booking deadline 7 days prior to event.
	+ Update notice with deadline & promote across the whole school.
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| * **25 June Pyjamarama -** school run, info coming out soon.
* **27 August Music Gala Concert** - school run.
* **2 & 3 September Father’s day Stall -** all stock purchased last year.
* **17 September Lapathon -** Online account needs to be setup, Mel will organise.
* **15 October Disco-** change in date to Friday 15th October. Senior schoolhall is booked all day so available for set up. Parent assistance needed with setup, music, organising, extra activities,volunteers. Need to book DJ.
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**Other Business**

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| * Rebekah from OSHC has made contact to say that part of their strategic plan is to have greater engagement with school activities. They are keen to help with event as needed/appropriate. Matt is interim coordinator, can be contacted until replacement appointed.
* Capacity pressure in OSHC at Junior School. Can the P&C request reclassification by DOE / certifier of undercroft and other JS spaces as indoor to allow greater numbers. Damien has emailed P&C already to warn of capacity pressures for Term 3 & 4.
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**Next Meetings**

* **P & C meeting – Monday 15th March 7pm, senior school library,**
* **Junior School P&C meeting – Monday 10th June 6.30pm, JS library.**